

MCPA Board of Directors Meeting
May 22, 2014
MCPA Office, Woodbury

In Attendance:

Andy Skoogman, Hugo McPhee, Rodney Seurer, Mike Goldstein, Dan Hatten, Eric Klang, Jeff Tate, Mike Risvold, Jeff McCormick, Dan Carlson, Paul Schnell, David Ebinger,

10:35 am Meeting was Called to Order by Vice President Hugo McPhee

Opening Invocation by Dan Carlson

Approval of Agenda: Motioned by Dan Hatten, Second by Mike Risvold; the motion passed.

Treasurer's Report, Susan Engel:

- The April monthly financial report was presented by Susan Engel, a motion to approve was made by Dan Hatten, seconded by Rodney Seurer; the motion passed.

2014 ETI Report, Betsy Pierre and Margaret Winchell:

- Betsy noted the huge amount of work Jeff McCormick and other Board members did to make the ETI succeed despite the lack of staff support.
- Numbers and feedback indicate that Rochester was not a good option for ETI. Problems identified in the survey and by personnel at the event were:
 - Driving distance
 - Problems with the Kaylor Hotel, specifically the rooms and food
 - Complaints on the food service during breaks
 - Problems with the Comedy Night
- Positive responses were received regarding the Convention Center, the handouts, the training sessions, and the three day format.
- Exhibitors expressed concerns over the reduced numbers and the split rooms in the Exhibit Hall.
- The following dates and locations were proposed for future ETI's:

April 11-13, 2016	Saint Cloud
April 24-26, 2017	Saint Cloud
April 22-26, 2018	Duluth
April 15-17, 2019	Saint Cloud

These locations are already on hold to allow us first choice should another group try to book these dates. A motion was made to confirm these dates and locations with Pierre Productions. The motion was made by Jeff Tate and seconded by Mike Goldstein; the motion passed.

Legislative Report, Kathy Hahne:

- The summary report was presented and has been published in C-Notes. The legislative issues summarized in the report are as follows:
 - Medical Marijuana, License Plate Readers, Fraudulent Liens, Diversion, Part Time Licenses, Synthetic Drugs, Judicial Forfeiture, Expungement, Cellular Data, Domestic Violence Restraining Orders and Requirement of Gun Surrender, Forensic Lab Accreditation, Narcan/Naloxone, Front License Plate Requirements, Expedited Licensing for Military Members,

Secretary Report:

- Minutes from April Meeting were submitted. A motion to approve was made by Paul Schnell and seconded by Dan Hatten; the motion passed.

President's Report, V.P. Hugo McPhee:

- The Foundation will be providing up to \$1,200 toward the cost of the upcoming retreat.
- The Foundation has indicated that they are willing to fund regional trainings, any suggestions for these trainings should be directed to Hugo,

Executive Director's Report: Andy Skoogman:

- Board approval was requested by Director Skoogman to fill the staff position of Outreach and Training Coordinator.
 - There were 95 applicants for this position and ten finalists were sent questionnaires; five responded.
 - Joe Sheeran, who has a background in communications, writing, teaching, and website development, was recommended for the position by Director Skoogman.
 - Specifics on the salary, benefits, and other aspects of the contract were discussed; the contract will be subject to Pete Ivey's approval.

A motion to hire Joe Sheeran for the Outreach and Training Coordinator position was made by Dan Hatten and seconded by Hugo McPhee; the motion passed.

- Initial response to the member survey has provided some information:
 - There appears to be a need to get more information out regarding CLEO Certification, many members are unaware of the initiative.
 - There also needs to be more information to the members about the Foundation.
 - The information gathered so far should be useful for the retreat. It is hoped to get around 225 responses.
- The Strategic Planning Retreat will take place at The Lodge in Detroit Lakes on Sunday, June 22 from 4:00 pm to 8:00 pm and Monday June 23 from 8:30 am to 12:30pm.
- Committee assignments are being reviewed as well as a restructuring of the committees. Committees that are currently being considered are; Education and Training, Legislative,

Regional Reps, and Communications. Special Committees currently are the POST Subcommittee and the CLEO Certification Task Force.

Old Business:

CLEO Certification and POST, VP Rodney Seurer:

- POST has agreed to assist in the CLEO Certification review. They will be monitoring the number of applications and seeing what the impact on their staff time will be.
- Applications will be on-line and after they are reviewed at MCPA they will be forwarded to POST.
- Refinements to the application process will take place as things progress.

POST Recommendation Letter, Andy Skoogman:

- The letter with the MCPA Board recommendation of Paul Schnell for the open position on the POST Board has been sent.
- The process of appointment of the position may still be a month or two out.

Meeting Adjourned, 1:36 pm:

Motion made by Dan Hatten and seconded by Jeff Tate; the motion passed.