



# MINNESOTA

DEPARTMENT OF  
PUBLIC SAFETY

## Job Class: State Program Administrator, Manager Senior

## Working Title: Statewide Violent Crime Coordinator Senior

**Job ID:** 40618

**Location:** St. Paul

**Full/Part Time:** Full-Time

**Regular/Temporary:** Limited

**Who May Apply:** Open to all qualified job seekers

**Date Posted:** 06/24/2020

**Closing Date:** 07/14/2020

**Hiring Agency/Seniority Unit:** Public Safety Dept / Public Safety-Managerial

**Division/Unit:** Office of Justice Programs / OJP Management

**Work Shift/Work Hours:** Day Shift/ 8am - 4:30pm

**Days of Work:** Monday - Friday

**Travel Required:** Yes - Up to 50% of the time

**Salary Range:** \$36.54 - \$52.57/hourly; \$76,295 - \$109,766/annually

**Classified Status:** Unclassified

**Bargaining Unit/Union:** 220 - Manager/Unrep

**End Date:** August 1, 2023

**FLSA Status:** Exempt - Administrative

Employment Condition: Limited, Full-time

[Connect 700 Program Eligible:](#) No

### Job Summary

This full-time, unclassified position provides leadership, strategic direction, and oversight to the state's multi-jurisdictional Violent Crime Enforcement Teams (VCETs) funded under Minnesota Statute 299A.642. VCETs are designed to integrate law enforcement agencies and prosecutors to conduct effective, multijurisdictional drug and violent crime investigations and prosecutions that cannot be addressed by a single local agency. There are currently twenty-one funded VCETs that span seventy-one counties, staffed by over 200 investigators from over 100 police agencies.

The unclassified position works to address and coordinate a response to gang, drug, and violent crime across the state. This position will develop policy and programs to improve performance outcomes. This position will take strategic direction from the Violent Crime Coordinating Committee (VCCC). The VCCC, created as the oversight body for the VCET is comprised of: the director of the Office of Special Investigations as the representative from the Commissioner of Corrections; the superintendent of the Bureau of Criminal Apprehension (BCA), the attorney general, four chiefs of police, four sheriffs, the United States Attorney, two county attorneys, four citizen members, and a tribal police officer. The position may also represent the VCCC and/or the Commissioner of Public Safety at related local, state, tribal and federal meetings, hearings, and task forces.

## Minimum Qualifications

1. Minnesota Licensed Peace Officer
2. Four year Bachelor's degree and five years of criminal investigative experience OR Two year Associate's degree and seven years of criminal investigative experience
3. Five years of progressive supervisory/command experience in the law enforcement field.
4. Demonstrated experience in critiquing and assessing the work of multi-jurisdictional task forces to assure work quality and continuous improvement.
5. Ability to work cooperatively with individuals from diverse backgrounds

## Preferred Qualifications

Graduate degree in law enforcement or completion of advanced police management or leadership training.

Demonstrated experience in multi-jurisdictional law enforcement command or supervision.

Experience working with elected officials

## Physical Requirements

Requires occasionally moving and transporting such articles as file folders and small tools. May need to maintain a stationary position for long periods of time while carrying out job duties.

## Additional Requirements

This position requires successful completion of the following:

It is the policy of the Department of Public Safety that all employees submit to a background investigation prior to employment, which includes the following components:

- 1) Criminal history
- 2) Reference check
- 3) Fingerprint check
- 4) Drivers license
- 5) Drug Screen

## Why Work For Us

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

## How to Apply

Click "Apply" at the bottom of the page. If you have questions about applying for jobs, contact the job information line at 651-259-3637.

For additional information about the application process, go to <http://www.mn.gov/careers>.

## Contact

If you have questions about the position, contact Kara Kreutzer at [kara.kreutzer@state.mn.us](mailto:kara.kreutzer@state.mn.us) or 651-201-7379.

## AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We provide reasonable accommodations to all qualified applicants with disabilities throughout the application and interview process.

If you need alternative access to the online applications system, please email the job information line at [careers@state.mn.us](mailto:careers@state.mn.us) or call 651-259-3637.

For accommodations or questions about accessibility specifically relating to this job announcement, please email the Affirmative Action Division at [angela.geraghty@state.mn.us](mailto:angela.geraghty@state.mn.us) or call 651-201-7136.