



HSEM Transition to Basic Academy FAQ

1. Why is HSEM changing their Basic Emergency Management Certificate and the Director/Practitioner Certificate Programs?

This change is being made due to feedback from our emergency management partners and the Integrated Preparedness Planning Workshops (IPPWs) in an effort to keep up with the demands of the growing and diversifying emergency management community in Minnesota.

2. What is the Basic Academy?

Similar to basic academies operated by the fire service and law enforcement communities, the National Emergency Management Basic Academy will provide a foundational education in emergency management.

The goal of the Basic Academy is to support the early careers of emergency managers through a training experience combining knowledge of all fundamental systems, concepts, and practices of cutting-edge emergency management. The Academy provides shared classrooms of adult learners and skillful instructors resulting in a solid foundation upon which to build further studies and sound decisions.

Basic Academy Website: <https://training.fema.gov/programs/empp/basic>

3. Will Basic Academy classes be offered in Minnesota?

Yes.

4. What classes are included in the Basic Academy?

Prerequisites: IS29, IS100, IS120, IS200, IS230, IS235, IS240, IS241, IS242, IS244, IS700, and IS800
Core instructor-led courses: E0101: Foundations of Emergency Management, E0102: Science of Disaster, E0103: Planning: Emergency Operations, E0105: Public Information Basics, and E0146: Homeland Security Exercise and Evaluation Program Training Course

5. I am already working on the Basic Emergency Management Certificate and/or the Director/Practitioner Certificate. Will I be able to complete the certificate program(s) before the 2025?

Potentially. If you have completed at least 50% of the instructor led courses by December 31, 2023, you will be given priority registration into the 2024 instructor led courses in an effort to help you complete your certificate program.

Even if you are not identified as someone who will get priority registration, you will be able to enroll in as many instructor led courses as possible to attempt to finish your certificate program in 2024 once enrollment opens to all on January 3, 2024.

6. I am an Emergency Management Grant Program (EMPG) recipient and have already completed an HSEM Training Certificate, will I need to take Basic Academy?

No.



- 7. I have a new emergency manager starting in 2024 who is EMPG funded, what should they work on until the Basic Academy begins in 2025?**
Begin Basic Academy prerequisite course work.
- 8. Will I get a certificate of completion when I finish Basic Academy?**
Yes.
- 9. When will I be notified if I have completed at least 50% of the instructor led courses of the Basic Emergency Management Certificate and/or the Director/Practitioner Certificate Program(s)?**
Beginning December 4, 2023, HSEM Training will begin to notify individuals that they have completed 50% of the instructor led courses of a certificate program and will be given priority registration in 2024.
- 10. I still want to take the Basic Emergency Management Certificate and/or the Director/Practitioner Certificate courses in 2024 even though I most likely won't finish the certificate program. Am I still able to?**
Yes. This is encouraged!
- 11. Can I take Basic Academy classes outside of Minnesota?**
Yes. The Emergency Management Institute (EMI) in Emmetsburg, Maryland (travel is reimbursed in most cases), virtual courses offered by EMI, or in another state, if the course is offered.
- 12. When will we know when the Basic Academy instructor-led courses schedule?**
Fall 2024
- 13. Will HSEM offer the Basic Academy instructor-led courses?**
Not at this time.
- 14. I have completed a HSEM Training Certificate Program. Can I participate in the Basic Academy?**
Yes. However, we recommend that you explore another academy option if you have been working in emergency management for over 3 years.