



# MINNESOTA CHIEFS OF POLICE ASSOCIATION

DEDICATED TO THE IDEALS OF PROFESSIONAL POLICING

## BOARD OF DIRECTOR'S MEETING

March 17, 2016

Board Meeting 10:30 am – 1:30 pm

MCPA Headquarters

1951 Woodlane Drive Woodbury, MN 55125

### 1. Call to Order

*President Hugo McPhee*

### 2. Opening Invocation

*Chaplain Dan Carlson*

### 3. Treasurer's Report

*Cari Gerlicher + Susan Engel*

- Approve February financial report
- Approve New members

### 4. Secretary's Report

*Sec. David Ebinger*

- Approve minutes from February, 2015

### 5. President's Report

*McPhee*

### 6. Committee Updates

#### *a. Legislative*

*Sgt.- At- Arms + Leg. Committee Co-Chair Jeff Potts*

Status Update on Legislative Agenda items (Session began March 8<sup>th</sup>)

Body Cameras

72-hour mental health hold

Statewide licensing of massage parlors

Criminal Background Checks/GVPO

Officer Integrity Act (MPPOA Legislative conference)

Sentencing Guidelines Commission recommendations

#### *b. Professional Development*

*Professional Development Dir. Todd Sandell*

Advanced CLEO and Command Presentation

ETI Update (Final schedule, including Motorola Road Show)

NJPA Partnership: Region 5 MCPA Academy discount program

IACP article on MCPA trainings

#### *c. Communications*

*Communications Director Joe Sheeran*

ETI Mobile App walk-thru

ETI Awards Ceremony multi-media enhancements

**7. Executive Director's Report**

*Andy*

*Skoogman*

ETI sales + registration + script (forthcoming)

2016 Membership Renewal update

Building sale update

New Brighton Technology investment (**VOTING ITEM**)

SACOP Mid-Year Meeting

Excellence in Innovation Award winners

POST Board Training Tracker (template)

**8. Old Business**

**9. New Business**

ETI Raffle Tickets

**10. Next Meeting: April 18, 2016 @ 12:15 @ ETI w/Region Reps**

**11. Adjourn**

MCPA Board of Directors Meeting  
February 18, 2016  
MCPA Office, Woodbury

**In Attendance:**

Andy Skoogman, Joe Sheeran, Susan Engel, Cari Gerlicher, Dave Bentrud, , Jeff Tate, , Rodney Seurer, , Dan Hatten, , Mike Risvold, , Dan Carlson, David Ebinger, Jeff Potts, John Harrington

**10:40 am Meeting was Called to Order by First VP Seurer**

**Agenda Additions:**

- POST Board Update: Dave Bentrud
- Pillar Six Project: Dan Carlson

**Opening Invocation by Chaplain Carlson**

**Treasurer's Report, Susan Engel:**

- The Financial Report for the Association and the Foundation for January was presented
- A list of new Associate Members was presented and reviewed. A motion to approve was made by Dan Carlson and seconded by Jeff Potts; the motion passed.
- Treasurer Gerlicher presented the January payables for the Association and a motion was made to approve the payments. Motion made by Dan Hatten and seconded by Dave Bentrud; the motion passed.

**Secretary Report, David Ebinger:**

- Minutes from the January 21, 2016 Meeting were submitted. A motion to approve was made by Jeff Tate and seconded by Dan Hatten; the motion passed.

**Committee Reports:**

- **Legislative Committee, Jeff Potts:**
  - Pending body camera legislation and a related Pioneer Press Op Ed piece were discussed.
  - Traffic Diversion legislation is unlikely to advance. There is some opposition due to the lack of a POST surcharge in the diversion programs.
- **Awards Committee, Jeff Potts:**
  - A summary of this year's awards was discussed.
  - An intermediate award for something less than a Medal of Valor is under consideration.
  - Changes that are going to take place at this year's Awards Banquet are that some of the award recognition will be pre-taped and that the President's Award will take place at the Business Meeting.
- **Communications Committee, Joe Sheeran:**

- The Spring Police Chief Magazine will feature a lot of focus on ETI.

**Executive Director's Report, Andy Skoogman:**

- Sale of the Building, Jeff Gottstein indicates that there is a possible buyer for the building and that he will keep Andy advised of developments.
- ETI Developments:
  - ETI Sponsors – At this time we have seven sponsors on board and a \$30,500 commitment from them. Additional sponsorships are being worked on.
  - Booth Sales – 75% of the booths are sold at this time
  - Registrations – We have over 200 registrations at this time.
- Membership Renewals – We have 89% of last year's Regular Memberships renewed. Retired memberships are down as are associate members, however many of the associate Members are now sponsors.
- Advanced CLEO and Command – The curriculum is being developed and will align with the Six Pillars identified in the 21<sup>st</sup> Century Policing Report; we are still looking for an instructor for the Wellness Portion of the training. We will be meeting with St. Cloud State to finalize using their distance learning classroom. We will roll this out at ETI.
- Innovation Awards – We have 10 nominations and the Executive Committee will make the selection of the winners. One award will be presented to an agency with 15 or fewer officers while another award will be presented to an agency with 16 or more officers.
- Bylaw Changes – A draft letter was reviewed regarding the proposed bylaw that will be voted on at this year's ETI. The letter will be sent out to all voting members of the Association.
- Merchandise Vendor – Corporate Mark will be at ETI this year and will be selling clothing items with MCPA logos. They will have personnel on hand to staff the sales booth.
- Motorola Grant – The time frame for grant submission has changed this year and it will be submitted by March 30. We should have word on their decision by June; the top grant is for \$20,000.

**Old Business:**

- First Net, Mike Risvold – The RFP's are out for First Net and major call providers are expected to submit for the contract. A contract should be in place by November 1, 2016. It is important that First Net be presented to our membership through an aggressive outreach and should be explained at the Regional Meetings and to community groups. Andy and the staff will address this.

**New Business:**

- POST Response to Compliance Complaints, Dave Bentrud – A general update was provided by Chief Bentrud regarding recent complaints of training failures by several smaller departments. All complaints were eventually dismissed and a common problem of low training budgets and a lack of qualified trainers seemed to be evident. There was also a pattern of local sheriffs and MNSCU Schools no longer providing training on which these departments had depended. After a discussion it was decided that the Executive Board would review and see what we could do to assist in this matter.

- Officer Wellness (Pillar Six), Dan Carlson – Chaplain Carlson will be developing a response to the needs in the area of officer wellness; specifically the needs form physical and mental wellness as well as the spiritual needs of our members and fellow peace officers. He and Chief Bob Jacobson of New Brighton will be looking at a coordinated and comprehensive system of peer support for chiefs. They wish to identify resources, entry points into the system, and to create a model for agencies to incorporate. They wish to establish a working group and eventually train the group, the Board, regional reps and agencies in this process. He asked for the endorsement of the Board as well as access to staff support and working group members. Funding support is also needed. After a discussion it was determined that a consensus of the Board was that Chaplain Carlson should proceed with this endeavor with the Board’s support.

**Meeting Adjourned, 1:20 pm:**

Motion made by Dave Bentrud and seconded by Dan Hatten; the motion passed.

## **ADVANCED CLEO & COMMAND ACADEMY APPLICATION**

### **2016-2017**

The MCPA's *Advanced CLEO and Command Academy* is designed for experienced police chiefs and commanders at local and state law enforcement agencies in Minnesota and neighboring states.

Students who attend the *Advanced CLEO and Command Academy* will have the unique opportunity to:

- Address a real-world issue facing their agencies
- Learn cutting-edge, research based strategies related to challenges outlined in the President's Task Force Report on 21<sup>st</sup> Century Policing
- Build professional and personal connections with their peers
- Obtain POST Board credits and earn points toward CLEO Certification and/or renewal
- Further establish themselves as leaders in the profession and their communities

Applicants must have a minimum of 2 years of experience in a leadership role at their agencies and be looking to address a real-world issue in their departments. The issue must align with one of the six areas of study or course topics that make up the core curriculum of the academy.

Those areas of study or course topics are:

1. Communications
2. Human Resources
3. Technology
4. Organizational Change
5. Officer Wellness
6. Community Trust

The *Advanced CLEO and Command Academy* is taught in a cohort or professional learning group model and will be limited to 25 attendees each year. Students will also be assigned to small groups based on the issue they are attempting to address. Each small group will be made up of cohort members who are working on similar issues as identified on their application.

### **Application process**

The MCPA Professional Development Committee (PDC) will review each application and select applicants annually based on these criteria:

1. Aptitude to clearly articulate the issue they are facing, how it falls into one of the Advanced CLEO and Command Academy's six areas of study and why exploring research-based solutions in a professional learning group setting will help them address the issue
2. Experience in a leadership role
3. Ability and commitment to complete all requirements of the academy (requirements listed on this application)

*There are no pre-requisites for the Advanced CLEO and Command Academy. However, students are encouraged to attend the MCPA's CLEO and Command Academy before enrolling.*

**Application timeline:**

- **June 1, 2016 - Application deadline**
- **June** - Review of applications by MCPA's Professional Development Committee
- **July 1** – Cohort selected

The MCPA's Professional Development Director will contact you by email after June 15, 2016 to inform you of your application status.

**Application**

Name:

Rank:                      Time in Position:

Department:

Address:

Phone Numbers:

Email:

**Experience and Education**

Number of Years in Law Enforcement:

Positions Held Within Your Department:

Educational Degree:

Are you CLEO Certified or Eligible for CLEO Certification?

Have you attended MCPA CLEO & Command Academy:                      Date:

Other Law Enforcement Supervisory Courses:

1. Please select ONE of the areas of study or course topics of the Advanced CLEO and Command Academy and describe in detail the issue you are facing in your agency. If applicable, please describe how you've attempted to solve the issue.

2. Please state why you believe working collaboratively with your peers would be of benefit for your agency and your community and help you address the issue you are facing.

**Requirements**

Attend the 1<sup>st</sup> classroom training portion of the academy from September 11 – 13, 2016 at Breezy Point Resort

Participate in two distance-learning modules either in person or online (each approximately 90 minutes) between October 2016 and January 2017

If selected by your small group, give a 10-minute presentation during a breakout session at the 2017 ETI

If assigned by an instructor, read articles or research reports

Write a 500-700 word paper about your issue that could be published in the Chief's Magazine, in C-Notes or on mnchiefs.org

Attend the second classroom training on February 16, 2017 at the MCPA Training Center in New Brighton and attend ETI in April 2017

**Additional experience or expertise that the PDC should know**

Signature:

(If not a CLEO, agency CLEO must sign below)

Agency CLEO Signature:



