



# MINNESOTA CHIEFS OF POLICE ASSOCIATION

DEDICATED TO THE IDEALS OF PROFESSIONAL POLICING

## BOARD OF DIRECTORS MEETING

September 17, 2015

Board Meeting 10:00 am – 12 pm

**Columbia Heights Police Department**  
**825 41st Ave NE, Columbia Heights, MN 55421**

1. **Call to Order** *President Hugo McPhee*
2. **Opening Invocation** *Chaplain Dan Carlson*
3. **Treasurer's Report** *Cari Gerlicher + Susan Engel*
  - Approve August Financial Report
  - Request motion to remove PPP from ETI checking account
4. **President's Report** *McPhee*
  - Motion for Bylaw change re: changing terms for appointed MCPA Directors (Language included in Board packet)
  - Officer Leadership Development Course
5. **Secretary's Report** *Director Dave Ebinger*
  - Approve minutes from July 16, 2015
6. **Discussion Item:** MCPA representation on external committees *2<sup>nd</sup> VP Mike Goldstein*
7. **MCPA Executive Director's Report** *Andy Skoogman*

Synergetic Endeavors update + new marketing prospectus + goals

  - New **PROPOSED** MCPA Award – *Excellence in Technology Innovation* (Language included in Board packet)
  - Media Training/ September 22<sup>nd</sup> in Marshall
  - Hennepin and Ramsey County Chiefs meetings
  - Foundation update
  - 2016 Budget timeline
8. **Committee Updates** *Sgt.- At- Arms + Leg. Committee Co-Chair Jeff Potts*
  - a. *Legislative*
    - 2015 MCPA Legislator Recognition Award winner: Senator Ron Latz – DFL – St. Louis Park (Letter included in Board packet)
    - **Reminder:** Legislator Recognition Award Luncheon  
Date: November 19, 2015

Location: Downtowner Woodfire Grill

12 pm – 1 pm – Immediately following MCPA Board meeting

- Legislative Committee meeting – November 4, 2015 - 11 am – 1 pm
- Body-worn camera Temp classification support letter (Letter included in Board packet)
- Plan to meet w/legislators prior to session

b. *Professional Development*

*Skoogman*

- Advanced CLEO and Command Academy concept + timeline
- Academic Partnerships (*Hamline, Concordia, U of M, Hennepin Tech, St. Cloud State*)
- Academy update:
  - Leadership Academy (August 24-28)
  - CLEO & Command Academy (October 5-8)
  - Leadership Academy (SCALE – December 8-11)
- ETI planning/direction update
- National Joint Power's Alliance Partnership (Region 5)

c. *Communications*

*Joe Sheeran*

- Winter Chief's Magazine
- Communications Committee meeting

**9. Old Business**

New DHS Requirements for Minnesota Adult Abuse Reporting Center

**10. New Business**

**11. Next Meeting: October 15, 2015**

**12. Adjourn**

MCPA Board of Directors Meeting  
July 16, 2015  
MCPA Office, Woodbury

**In Attendance:**

Andy Skoogman, Joe Sheeran, Nancy Viking, Susan Engel, Tim Eggebraaten, Todd Sandell, Hugo McPhee, Rodney Seurer, Dan Hatten, Jeff Tate, Mike Risvold, Dan Carlson, Jeff Potts, Dave Bentrud, Stephanie Revering, John Harrington, David Ebinger

**10:31 am Meeting was Called to Order by President Hugo McPhee**

**Opening Invocation by Dan Carlson**

**Approval of Agenda:** Motioned by Tim Eggebraaten, Second by Dan Hatten; the motion passed.

**Guest: Jim Crawford, Minnesota Association for Injured Peace Officers (MAIPO)**

Retired Chief Crawford provided the Board with an overview of the functions of MAIPO and made a request that his organization be provided a venue at the next ETI to assist in raising awareness of their mission.

**Treasurer's Report, Susan Engel:**

- The June monthly financial reports for the Association and the Foundation were presented by Susan Engel. A motion to approve the financial reports was made by Dan Hatten, seconded by Dave Bentrud; the motion passed.
- Approval of a resolution accepting the 2014 MCPA Financial Report which will be forwarded to the State of Minnesota. Motion to accept the resolution was made by David Ebinger and seconded by Rodney Seurer; the motion passed.
- President McPhee presented the June Bills. A motion to approve payment of these bills was made by Dan Hatten and seconded by Jeff Potts; the motion passed.

**President's Report, President Hugo McPhee:**

- President McPhee met with some of the groups identified by the MCPA for outreach towards diversity. He plans to meet with a group of Chiefs regarding these issues on July 22.
- Changes to bylaws necessary to clarify the specifics for running for a partially completed term of office was referred to staff for cleanup and will be brought up sometime later this year.

**Secretary Report:**

- Minutes from June 18, 2015 Meeting were submitted. A motion to approve was made by Rodney Seurer and seconded by Tim Eggebraaten; the motion passed.

**Executive Director's Report: Andy Skoogman:**

- The ETI and magazine contracts are still in negotiations. Andy thanked the subcommittee for their help. He reported he began negotiations with Pierre Productions in mid-June and received an initial offer from Pierre Productions shortly thereafter. The contract Pierre Productions

proposed called for a 20% commission on all revenue generated from ETI. The subcommittee then worked on a counteroffer that would give Pierre Productions commission, based on a sliding scale of sales for all marketing revenue (booth sales, magazine sales, sponsorships at both ETI and across the association). Andy reports He presented that proposal to Pierre on July 2 and she rejected the proposal on July 7. Andy reports he sought an additional quote from another vendor and asked for input from the Board. VP Seurer said he supported looking in a new direction as did Sergeant At Arms Potts. Director Risvold said that if a new vendor is chosen we need to communicate that to membership as many members know Pierre Productions very well. Andy said he would keep everyone posted on what happens

- Margaret Winchell will handle logistics for ETI on a separate contract. The idea to have a separate contract with Margaret was proposed by Pierre Productions in mid-June.
- Media Training has been going well. A session is planned in Marshal for September.
- The Foundation has agreed to hire a facilitator for developing a strategic plan.
- Sara Anderson has stepped down as president and Aimee Barmore has assumed the position of Interim President.
- An application for a Motorola grant of \$20,000 for CLEO and Command and Leader scholarships has been submitted. We should know a decision by September.
- Executive Director Skoogman will be attending the Regional Meeting in Thief River Falls on July 20.

### **Committee Reports:**

- Legislative Committee, Jeff Potts:
  - Body Cameras – A request for temporary data classification has been submitted to the Department of Administration by Maplewood P.D. in absence of legislation. It will seek private data classification for all data.
  - A meeting with the Every Town group is planned to discuss universal background checks in anticipation of the 2017 Session.
  - License Plate Readers – The rules regarding LPR's that were established by the legislation this year have been placed in C-Notes.
- Professional Development, Todd Sandell:
  - The first meeting of the Professional Development Committee will take place later today.
  - The ETI Committee has met twice and discussions are underway for presenters in the areas of diversity and use of force for next year's ETI.
  - Academic Partnership Program partners are underway; Hamlin College is committed at the Doctorate level (\$3,000), the University of MN is also on board, Hennepin County Tech has given a verbal commitment and St. Cloud State has also shown an interest.
  - There will be three CLEO and Command and Leadership Trainings this year. The August Leadership class will have some of the updated courses and instructors.
- Communications, Joe Sheeran:
  - The Summer Magazine is out and four main articles have gone out as an e-mail. A meeting has been set to discuss the fall magazine.
  - An app is being developed for ETI. It should be useful to attendees and to vendors and help control printing and mailing costs.

- Regional Reps; Andy Skoogman:
  - Andy had a good meeting with the Regional Reps earlier in the week. They plan on compiling a list of Chiefs in their regions for contact of those who are not MCPA members.

**Old Business:**

- **IACP Train Trip: Andy Skoogman** – No update on the trip is available at this time.
- **League of Minnesota Cities Conference and CLEO Certification: Rodney Seurer** – The presentation resulted in a greater understanding of the certification process for those involved.

**New Business:**

- **New DHS Requirements for Minnesota Adult Abuse Reporting Center; Andy Skoogman** – A brief discussion of this matter ensued.
- **Billing of Police Departments for Medical Costs; Dave Bentrud** – Chief Bentrud discussed recent developments in his area in which police departments had received medical bills for treatment received by persons who were in their custody. Staff was requested to check with the League of Cities regarding this issue.
- **Cancellation of the August Meeting; Jeff Potts** – In light of anticipated sparse attendance due to vacations and no pressing matters on the agenda a motion was made to forgo the August Board Meeting scheduled for August 20, 2015. The motion was made by Jeff Potts and seconded by Jeff Tate; the motion passed.

**Meeting Adjourned, 1:10 pm**

CURRENT POLICY:

(d) **Vacancies.** In the event of a vacancy in the office of Director, the President with the approval of the Board, shall appoint an acting Director to serve until the next annual meeting, at which time a successor will be elected to serve the remainder of the term, if any.

OPTION 1

d) **Vacancies.** In the event of a vacancy in the office of Director, the President with the approval of the Board, shall appoint an acting Director to serve for the remainder of the term of the seat. Upon completion of the term, the seat will be open for a nominee to be elected at the annual meeting to serve a 3-year term. ~~serve until the next annual meeting, at which time a successor will be elected to serve the remainder of the term, if any.~~

OPTION 2

(d) **Vacancies.** In the event of a vacancy in the office of Director, the President with the approval of the Board, shall appoint an acting Director to serve a full three-year term.

OPTION 3

(d) **Vacancies.** In the event of a vacancy in the office of Director, the President with the approval of the Board, shall appoint an acting Director to serve a ~~3~~-year term.

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# MINNESOTA CHIEFS OF POLICE ASSOCIATION

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## **Excellence in Technology Innovation Award**

### **Overview**

The MCPA *Excellence in Technology Innovation Award* recognizes Minnesota municipal police agencies and their CLEOs for superior achievement and innovation in the field of information technology. This award is designed to recognize exceptional, innovative, and extraordinary achievement in law enforcement technology-based programs, efforts and or initiatives that benefit law enforcement as a profession and the communities they are sworn to protect and serve.

### **Award**

The MCPA *Excellence in Technology Innovation Award* highlights the achievement of an agency and its CLEO annually in implementing an innovative information technology that enhances the effectiveness of law enforcement and can be used as a model for other public safety leaders to emulate.

### **Criteria and Judging**

Nominations may be submitted by any Minnesota municipal police agency or city or county official through a web-based application on the MCPA website.

The MCPA's Executive Committee and possibly a representative from an industry sponsor will judge applications.

The following five criteria areas will be used to judge nomination submissions: (1) Technical Merit; (2) Level of Innovation; (3) Effectiveness; (4) Ability to replicate; and (5) Overall Impact. All nominations should explicitly address these five categories. The award will be presented at the MCPA's annual Executive Training Institute (ETI).

### **Application Deadline**

Feb. 1, 2016



## MINNESOTA CHIEFS OF POLICE ASSOCIATION

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August 19, 2015

Senator Ron Latz  
75 Rev. Martin Luther King Jr. Blvd.  
State Capitol, Room 303  
St. Paul, MN 55155

Dear Senator Latz,

On behalf of the Minnesota Chiefs of Police Association's 320 voting members, we'd like to congratulate you on receiving our association's first-ever *Legislator Recognition Award* for your leadership and commitment to addressing and advancing public policy that directly impacts law enforcement and the communities they are sworn to protect and serve.

In choosing nominees for the *Legislator Recognition Award*, Minnesota police chiefs are asked to consider those state and federal lawmakers who:

- Author or support important legislation that addresses the priorities of the association's Legislative Committee
- Display a desire to better understand and take action to solve the public policy challenges of law enforcement
- Develop a thoughtful and persuasive argument that shapes the public narrative around an important issue facing local or national law enforcement

Our members were particularly impressed with your efforts during the 2015 Minnesota Legislative Session to classify Automated License Plate Reader (ALPR) and body-worn camera data. In moving legislation forward on these two issues, you helped legislators, media and the public learn how the technology enhances the safety and security of Minnesotans and maintains and improves public trust of police. Your efforts allowed for a thoughtful, thorough and open debate, which, in the end, helped produce an ALPR law that properly balances privacy concerns with law enforcements' ability to investigate and solve crimes. Additionally, we were grateful for your support of funding for Crisis Intervention Training to help local law enforcement agencies in our state better respond to the increasing number of mental health related calls.

The association's Board of Directors and Legislative Committee would like to formally present you with our 2015 *Legislator Recognition Award* on November 19, 2015 from 12 pm – 1pm at the Downtowner Woodfire Grille in St. Paul. The address is 253 7<sup>th</sup> Street West, St. Paul, MN 55102.

Please contact Nancy Viking at the association and let her know if you are able to attend on that date. Nancy can be reached at 651-457-0677 or [Nancy@mnchiefs.org](mailto:Nancy@mnchiefs.org).

Sincerely,

Chief Gordon Ramsay/ Duluth Police 2015 Legislative Committee Co-chair

Chief Jeff Potts/Bloomington Police





## MINNESOTA CHIEFS OF POLICE ASSOCIATION

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September 11, 2015

Dear Commissioner of Administration,

On behalf of more than 300 Minnesota police chiefs, I am writing to show our collective support for the temporary classification of body-worn camera data until the Minnesota legislature establishes law governing such data.

Unlike police squad car cameras, body-worn cameras collect video footage inside people's homes, schools and medical facilities, where there is a reasonable privacy expectation. These cameras capture incidents up close often during traumatic, revealing and personal incidents.

Currently, under Minn. Stat. 13.82, much of the sensitive video body-worn cameras collect is public data, and in a day and age where a video clip can go "viral," protections must be in place.

Without such protections, victims of domestic abuse, criminal sexual assault and other crimes involving sensitive issues may be reluctant to provide statements on camera or cooperate for fear of retaliation. Such reactions could allow perpetrators to continue preying on our communities.

Unprotected data would also provide the general public and suspects "virtual" entry into victims and witnesses' homes, undermining their safety and privacy.

We can no longer delay implementing body-worn cameras until the legislature resolves these classification issues. According to Minnesota Chiefs of Police Association (MCPA) surveys, at least 40 Minnesota police departments are using body-worn cameras, which are helping gather critical evidence and keep officers accountable.

Furthermore, Minnesota's police chiefs generally support body-worn cameras as an evidence collection and officer accountability tool, according to an MCPA August internal, non-scientific poll. However, chiefs also share an overwhelming concern about protecting people's privacy, with 60% of responding chiefs rating privacy issues among their main concerns in deploying the devices. Nearly 80% said body-worn camera footage captured in a residence should be classified in statute as private/non-public.

A recent non-partisan Minnesota Senate poll taken at the state fair reflects law enforcement's concern, with more than 60% of respondents saying there should be limited public access to police body-camera footage and 14% saying the footage should be strictly private.

The MCPA feels the temporary classification application currently before the Department of Administration strikes the proper balance among three key pillars: protecting people's privacy, gathering evidence to solve and prosecute crimes, and promoting accountability and transparency in the profession.

Sincerely,

A handwritten signature in black ink, appearing to be 'A Skoogman', with a large, sweeping flourish at the end.

Andy Skoogman  
Executive Director  
Minnesota Chiefs of Police Association